[](https://www.jcst.org/)

**ST4 ARCP checklist of Urology**

This ARCP checklist must be completed by the trainee and included within their ISCP portfolio (under ‘Other Evidence’ – ‘Miscellaneous’) as supporting information for all ARCPs during ST3 & ST4 training years, to facilitate review by the TPD, SAC LM and ARCP panel.

Trainee name: ­­­­­­­­­­­­­­­­­­­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trainee NTN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Training Programme: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expected certification date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of ARCP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Training unit ST3: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Training unit ST4: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CLINICAL EXPERIENCE & OPERATIVE EXPERIENCE**

Workplace Based Assessment (WBA) progress - numbers in training (ST3+):

|  |  |
| --- | --- |
| **Year of Training** | **Number of WBAs in Year** |
| ST3 |  |
| ST4 |  |
| **Total** |  |

*Indicative number of 40 validated WBAs to be completed in every year of training.*

Distribution of total WBAs:

*Please detail total number of assessment completed from start of ST3 to date.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **CBD** | **CEX** | **PBA** | **DoPs** | **AoA** | **Observation of teaching** |
| **Number:** |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Procedure | ST4 Indicative number | Expected  PBA Comp  Level | Logbook number achieved | PBA competency achieved | PBA Comp level at certification | Certification total |
| Flexible Cystoscopy | 150 | 4b |  |  | 4b | 300 |
| Urodynamics | 30 | 4a |  |  | 4a | 50 |
| TRUS & Biopsy | 30 | 4a |  |  | 4b | 50 |
| LUTS Procedures inc TURP | 60 | 3b |  |  | 4b | 120 |
| TURBT | 60 | 3a |  |  | 4b | 120 |
| Adult circumcision | 20 | 3b |  |  | 4b | 30 |
| Scrotal Procedures | 30 | 3b |  |  | 4b | 50 |
| Inguinal Orchidectomy |  |  |  |  | 4b | 5 |
| Ureteroscopy | 30 | 3b |  |  | 4a | 50 |
| PCNL |  |  |  |  | 2b | 10 |
| ESWL |  |  |  |  | 2b | 10 |
| Laparoscopic/Open Nephrectomy |  |  |  |  | 2b | 20 |
| Radical prostatectomy |  |  |  |  | 1b | 10 |
| Cystectomy |  |  |  |  | 1b | 10 |
| Andrology - PDS surgery, penile cancer, prosthetics | 5 | 2b |  |  | 2b | 20 |
| Female urology – TOT, TVT, Colpo, Botox (inc male sling) | 10 | 2a |  |  | 2b | 20 |
| Paediatric urology | 10 | 2b |  |  | 2b | 20 |
| Ileal Conduit |  |  |  |  | 2b | 10 |

Operative Experience:

**Paediatric Urology Experience:**

Number of days of paediatric urology experience:

*All trainees should provide evidence of either a 3 month placement or a minimum of 40 days/80 sessions of paediatric urology experience during ST3 to ST7.*

|  |  |  |
| --- | --- | --- |
|  | **ST3** | **ST4** |
| Days completed |  |  |
| Total operative case numbers |  |  |

**QUALITY IMPROVEMENT**

At certification trainees should have evidence of:

* 3 audits, 1 of which must be a completed cycle
* 1 QI project

At the ST4 waypoint trainees should have **completed** at least 1 full audit cycle or QI project.

Please provide a summary of your QI activity to date (ST3+):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Title** | **Completed** | **Output** | **Cycle complete** – Yes/No | **Assessment of Audit WBA** – Yes/No |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**RESEARCH**

Good Clinical Practice (GCP):

*Trainees should complete GCP e-learning during ST3 and keep this updated throughout training to support their involvement in clinical research:*

|  |  |  |
| --- | --- | --- |
|  | **Yes/No** | **Date** |
| GCP – valid (to be renewed every 3 years) |  |  |

Presentations:

*Trainees should have delivered at least 2 presentations during their ST3-7 training, both as first author:*

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Local/Departmental** | **Regional** | **National/International** |
| Poster |  |  |  |
| Podium |  |  |  |

Peer reviewed Publications (PrP):

By completion of ST4 trainees should have completed at least 1 PrP or literature review, being mindful of the following minimum standards required for certification:

* 2 first author publications in peer reviewed journals;
* Or 1 first author paper and 1 first author systematic review/meta-analysis in peer reviewed journals;
* Or 1 first author paper and 2 collaborative authorship papers in research in peer reviewed journals;
* Or 1 first author systematic review/meta-analysis and 2 collaborative authorship papers in research in peer reviewed journals.

Please provide a summary of your activity to date:

|  |  |
| --- | --- |
|  | Number |
| Number of PrP – 1st author |  |
| Number of PrP – author any position |  |
| Number of Literature reviews – 1st Author |  |

Research Projects:

Projects completed:

|  |  |
| --- | --- |
| Title | Outcome |
|  |  |
|  |  |
|  |  |

**Projects in progress:**

|  |  |  |
| --- | --- | --- |
| Title | Progress | Timescale for completion |
|  |  |  |
|  |  |  |
|  |  |  |

Recruitment to multicentre trials:

|  |  |  |
| --- | --- | --- |
| Name of trial (inc location) | Dates | Numbers personally recruited |
|  |  |  |
|  |  |  |
|  |  |  |

Higher Research Degree:

|  |  |  |
| --- | --- | --- |
| Title | Institution | Outcome |
|  |  |  |
|  |  |  |
|  |  |  |

**PROFESSIONAL & LEADERSHIP SKILLS**

**WBA evidence in professionalism or leadership domains**: Yes / No

*e.g. leading the ward round, breaking bad news, delivering clinical supervision, ethical scenario*

**MULTI-SOURCE FEEDBACK (MSF)**

*Trainees must provide MSF evidence within every year of training, including a record of facilitated reflection on the feedback:*

|  |  |
| --- | --- |
|  | **Yes / No** |
| MSF undertaken in ST4? |  |
| Evidence if reflection on MSF? |  |

**TEACHING & EDUCATION**

|  |  |
| --- | --- |
|  | **Yes / No** |
| Evidence of delivering teaching? |  |
| Evidence of feedback on teaching? |  |
| WBA observation of teaching? |  |

**STUDY LEAVE, COURSES & CONFERENCES**

|  |  |
| --- | --- |
| Study leave taken in ST4 (in days): |  |
| Attendance at regional teaching (%): |  |
| Urology specific courses attended in ST3 & ST4: |  |
| Conferences attended in ST3 & ST4\*: |  |

\*Trainees should attend at least one national or international congress every two years.

**CONCLUSION & ARCP OUTCOME**

*A judgement must be made about whether the trainee is ‘on track’ to achieve the required certification competencies. This will recorded within the ARCP outcome within the trainee’s ISCP portfolio.*

**ACTIONS REQUIRED & SPECIFIC TRAINING REQUIREMENTS**

*A SMART action plan should be recorded within the ARCP outcome within the trainee’s ISCP portfolio.*